

# Home Maintenance Schedule

## Daily

	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Dishwasher & Counter																				
Laundry & Closet																				
Living Room Tables																				

## Weekly

		Wk1	Wk2	Wk3	Wk4
Monday:	Bathrooms - toilets, sinks, counters				
Tuesday:	Dust				
Wednesday:	Mop - kitchen & bathrooms				
Thursday-Sunday:	Monthly Chores				

## January

Week 1		
Wash bath mats		
Scrub shower		
Week 2		
Vacuum baseboards & heat registers		
Wipe down doorknobs, switch plates, remotes		
Week 3		
Flush garbage disposal w/ hot water & baking soda		
Clean throw pillows & blankets		
Week 4		
Air out rooms & drapes		
Clean oven & microwave		
Check fire extinguisher		
January Chores		
Clean sink & tub drains with baking soda. Pour water down unused drains.		
Apply wood protectant to cabinets & trim.		
Check window & door tracks to see if weep holes are open. Clean out dirt & dust.		
Lubricate rollers & latches.		
Remove & clean kitchen exhaust filter.		
Clean oil & grease from concrete & asphalt.		
Check toilets for leaks & water running.		
Inspect caulking around tubs, showers & sinks. Replace if necessary		
Tighten garbage disposal drain connections & fasteners.		
Wash & touch up walls.		

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## February

Week 1	
Wash bath mats	
Scrub shower	
Week 2	
Vacuum baseboards & heat registers	
Wipe down doorknobs, switch plates, remotes	
Week 3	
Flush garbage disposal w/ hot water & baking soda	
Clean throw pillows & blankets	
Week 4	
Air out rooms & drapes	
Clean oven & microwave	
Check fire extinguisher	
February Chores	
Inspect visible foundation, vents & ducts for cracks, leaks or blockages.	
Lubricate door hinges.	
Lubricate garage door hardware. Inspect mechanism for free travel.	
Dust off top of refrigerator. Clean refrigerator drain pan. Clean & defrost freezer.	
Check landscaping for proper drainage.	
Clean washing machine inlet filters. Check hoses & replace if leaking.	
Clean refrigerator coils	
Check & touch up floors.	

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## March

Week 1	
Wash bath mats	
Scrub shower	
Week 2	
Vacuum baseboards & heat registers	
Wipe down doorknobs, switch plates, remotes	
Week 3	
Flush garbage disposal w/ hot water & baking soda	
Clean throw pillows & blankets	
Week 4	
Air out rooms & drapes	
Clean oven & microwave	
Check fire extinguisher	
March Chores	
Check interior & exterior faucets for leaks. Clean aerators. Replace old washers.	
Check dishwasher for leaks.	
Check under & around cabinets for leaks.	
Check area around water heater for leaks.	
Check for cracks, dampness & leaks in basement. Check for evidence of bugs.	
Inspect visible pipes for leaks.	
Wash comforters & duvets.	
Wash pillows.	
Wash curtains.	
HVAC tuneup.	

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## April

Week 1		
Wash bath mats		
Scrub shower		
Week 2		
Vacuum baseboards & heat registers		
Wipe down doorknobs, switch plates, remotes		
Week 3		
Flush garbage disposal w/ hot water & baking soda		
Clean throw pillows & blankets		
Week 4		
Air out rooms & drapes		
Clean oven & microwave		
Check fire extinguisher		
April Chores		
Clean sink & tub drains with baking soda. Pour water down unused drains.		
Apply wood protectant to cabinets & trim.		
Check window & door tracks to see if weep holes are open. Clean out dirt & dust.		
Lubricate rollers & latches.		
Remove & clean kitchen exhaust filter.		
Clean oil & grease from concrete & asphalt.		
Sort through closets. Clean, donate & repair items as needed		
Clean & check pantry for expired items.		
Scrub tile grout.		
Inspect windowsills, doorsills & thresholds. Fill cracks & caulk edges.		
Trim shrubs. No wood/shrubs should be w/in 3" of house. Maintain grading.		

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## May

Week 1	
Wash bath mats	
Scrub shower	
Week 2	
Vacuum baseboards & heat registers	
Wipe down doorknobs, switch plates, remotes	
Week 3	
Flush garbage disposal w/ hot water & baking soda	
Clean throw pillows & blankets	
Week 4	
Air out rooms & drapes	
Clean oven & microwave	
Check fire extinguisher	
May Chores	
Inspect visible foundation, vents & ducts for cracks, leaks or blockages.	
Lubricate door hinges.	
Lubricate garage door hardware. Inspect mechanism for free travel.	
Dust off top of refrigerator. Clean refrigerator drain pan. Clean & defrost freezer.	
Check landscaping for proper drainage.	
Wash windows.	
Clean fireplace & flue.	
Inspect roof surface, flashing, eaves & soffits.	
Clean out gutter. Inspect & repair weak points. Check for proper drainage & slope.	
Clean screens. Repair loose or damaged frames. Replace broken, worn or missing hardware. Tighten & lubricate door hinges and closures.	
Exercise circuit breakers.	

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## June

Week 1	
Wash bath mats	
Scrub shower	
Week 2	
Vacuum baseboards & heat registers	
Wipe down doorknobs, switch plates, remotes	
Week 3	
Flush garbage disposal w/ hot water & baking soda	
Clean throw pillows & blankets	
Week 4	
Air out rooms & drapes	
Clean oven & microwave	
Check fire extinguisher	
June Chores	
Check interior & exterior faucets for leaks. Clean aerators. Replace old washers.	
Check dishwasher for leaks.	
Check under & around cabinets for leaks.	
Check area around water heater for leaks.	
Check for cracks, dampness & leaks in basement. Check for evidence of bugs.	
Inspect visible pipes for leaks.	
Test smoke detectors & GFI outlets.	
Check wiring for frayed cords & wires.	
Inspect counters for separation at sinks & backsplash. Recaulk as required.	
Check for loose or missing grout and caulking. Replace as required.	
Professionally clean carpets & rugs.	

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## July

Week 1	
Wash bath mats	
Scrub shower	
Week 2	
Vacuum baseboards & heat registers	
Wipe down doorknobs, switch plates, remotes	
Week 3	
Flush garbage disposal w/ hot water & baking soda	
Clean throw pillows & blankets	
Week 4	
Air out rooms & drapes	
Clean oven & microwave	
Check fire extinguisher	
July Chores	
Clean sink & tub drains with baking soda. Pour water down unused drains.	
Apply wood protectant to cabinets & trim.	
Check window & door tracks to see if weep holes are open. Clean out dirt & dust.	
Lubricate rollers & latches.	
Remove & clean kitchen exhaust filter.	
Clean oil & grease from concrete & asphalt.	
Check toilets for leaks & water running.	
Inspect caulking around tubs, showers & sinks. Replace if necessary	
Tighten garbage disposal drain connections & fasteners.	
Main line cleanout. Have a professional 'rooter' clean out the main line particularly if there are mature trees in your yard which could have cracked the pipes.	

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## August

Week 1	
Wash bath mats	
Scrub shower	
Week 2	
Vacuum baseboards & heat registers	
Wipe down doorknobs, switch plates, remotes	
Week 3	
Flush garbage disposal w/ hot water & baking soda	
Clean throw pillows & blankets	
Week 4	
Air out rooms & drapes	
Clean oven & microwave	
Check fire extinguisher	
August Chores	
Inspect visible foundation, vents & ducts for cracks, leaks or blockages.	
Lubricate door hinges.	
Lubricate garage door hardware. Inspect mechanism for free travel.	
Dust off top of refrigerator. Clean refrigerator drain pan. Clean & defrost freezer.	
Check landscaping for proper drainage.	
Clean washing machine inlet filters. Check hoses & replace if leaking.	
Check & touch up floors.	
Clean refrigerator coils	
Drain water heater. Test temp relief valve. Clean burner & parts.	



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## September

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Wash bath mats	
Scrub shower	
Week 2	
Vacuum baseboards & heat registers	
Wipe down doorknobs, switch plates, remotes	
Week 3	
Flush garbage disposal w/ hot water & baking soda	
Clean throw pillows & blankets	
Week 4	
Air out rooms & drapes	
Clean oven & microwave	
Check fire extinguisher	
September Chores	
Check interior & exterior faucets for leaks. Clean aerators. Replace old washers.	
Check dishwasher for leaks.	
Check under & around cabinets for leaks.	
Check area around water heater for leaks.	
Check for cracks, dampness & leaks in basement. Check for evidence of bugs.	
Inspect visible pipes for leaks.	
Wash comforters & duvets.	
Wash pillows.	
Wash curtains.	
Clean thermostat heat sensor, contact points & contacts. Check accuracy & replace thermostat if necessary.	
Inspect & clean siding.	

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## October

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Wash bath mats	
Scrub shower	
Week 2	
Vacuum baseboards & heat registers	
Wipe down doorknobs, switch plates, remotes	
Week 3	
Flush garbage disposal w/ hot water & baking soda	
Clean throw pillows & blankets	
Week 4	
Air out rooms & drapes	
Clean oven & microwave	
Check fire extinguisher	
October Chores	
Clean sink & tub drains with baking soda. Pour water down unused drains.	
Apply wood protectant to cabinets & trim.	
Check window & door tracks to see if weep holes are open. Clean out dirt & dust.	
Lubricate rollers & latches.	
Remove & clean kitchen exhaust filter.	
Clean oil & grease from concrete & asphalt.	
Sort through closets. Clean, donate & repair items as needed	
Clean & check pantry for expired items.	
Scrub tile grout.	
Inspect windowsills, doorsills & thresholds. Fill cracks & caulk edges.	
Remove debris from AC & clean with garden hose. Protect with weatherproof cover.	
Shut off valve to outdoor faucets, open spigots & drain. Store hoses.	

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## November

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Wash bath mats	
Scrub shower	
Week 2	
Vacuum baseboards & heat registers	
Wipe down doorknobs, switch plates, remotes	
Week 3	
Flush garbage disposal w/ hot water & baking soda	
Clean throw pillows & blankets	
Week 4	
Air out rooms & drapes	
Clean oven & microwave	
Check fire extinguisher	
November Chores	
Inspect visible foundation, vents & ducts for cracks, leaks or blockages.	
Lubricate door hinges.	
Lubricate garage door hardware. Inspect mechanism for free travel.	
Dust off top of refrigerator. Clean refrigerator drain pan. Clean & defrost freezer.	
Check landscaping for proper drainage.	
Wash windows.	
Clean fireplace & flue.	
Inspect roof surface, flashing, eaves & soffits.	
Clean out gutter. Inspect & repair weak points. Check for proper drainage & slope.	
Clean chimney flue.	
Service heating system & heat pump.	

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Thursday-Sunday:	Monthly Chores				

## December

Week 1	
Wash bath mats	
Scrub shower	
Week 2	
Vacuum baseboards & heat registers	
Wipe down doorknobs, switch plates, remotes	
Week 3	
Flush garbage disposal w/ hot water & baking soda	
Clean throw pillows & blankets	
Week 4	
Air out rooms & drapes	
Clean oven & microwave	
Check fire extinguisher	
December Chores	
Check interior & exterior faucets for leaks. Clean aerators. Replace old washers.	
Check dishwasher for leaks.	
Check under & around cabinets for leaks.	
Check area around water heater for leaks.	
Check for cracks, dampness & leaks in basement. Check for evidence of bugs.	
Inspect visible pipes for leaks.	
Test smoke detectors & GFI outlets.	
Check wiring for frayed cords & wires.	
Inspect counters for separation at sinks & backsplash. Recaulk as required.	
Check for loose or missing grout and caulking. Replace as required.	